## ABSTRACT

The Argasoka Village Office is an office that functions to provide administrative services for the needs of the people of Argasoka Village. The address for the Argasoka Village office is on Jl. Raya Argasoka Km.2, Argasoka Village, Banjarnegara District, Argasoka Regency. At the Argasoka Sub-District Office, the existing services already use a computer for the process of making services, but for the recording of incoming services, an appropriate system has not been carried out, meaning that data regarding services that enter each day does not record how many services have been served and which have not. This method is still inefficient because the daily service will increase and the service will be out of control, this will hinder the performance of the staff. The purpose of making a Public Service Information System is to make it easier to record incoming services at the Argasoka Village Office and store this data in the system and get a month-end report data and an accurate recap of incoming services according to the period with the data available in the system. In this study, the method used in system development is using the waterfall system stages. Data collection and system design have been carried out in previous research, so that in the current study the process of implementing and testing the system was carried out. System testing uses BlackBox testing. The results of the 20 systems that were tested for the percentage of success were 100% successful. The conclusion from this research is that the results of the previous analysis and design can be implemented but there are designs that are changed to suit the flow of the system. The information system built this time can help staff to make reports and recap of incoming services accurately and time is used more efficiently.

Keywords: System, Information, Public Service, BlackBox, Waterfall, Web